

# WAIKATO SUNRISE ROTARY CLUB

## FUNDING REQUEST FORM 2018/2019

(Please refer to the conditions at the bottom of this form)

### 1. YOUR DETAILS

Name/organisation name.....

Postal Address.....

Physical Address.....

What is the main purpose/activity of you/the organisation.....

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For Community Organisations and Trusts –

Are you approved by the Charities Commission as a Charity? Yes / No

If yes, please provide your Charity Registration Number: .....

Contact person. Name.....

Ph.No Home/Work ..... After Hrs.....

Email .....

### 2. WHAT ARE YOU APPLYING FOR?

Amount: \$.....

Please describe in detail what you/your organisation is requesting funding for and why funding assistance is required:

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(Please continue on a separate page if more space is required.)

3. **ACTIVITY/PROJECT COSTS -**

Please list each activity/area the funds you are requesting will be used for and associated costs.

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4. Should this application be successful I/We agree to submit an interim report outlining the progress made by the applicant/project and an accountability report when the circumstances/activity or project finally reaches its conclusion.

Signed:..... Date:.....

Name in Full:..... (Individual or Principal Officer of Organisation)

Conditions

- Applications are reviewed 3 times a year, closing dates are **31st October 2018, 28 February 2019** and **31st May 2019**
- The information provided for in the application form is for the sole use of the Directors only and it will be regarded as Strictly Confidential at all times except in so far as is necessary for a reference check.
- The applicant(s) agree(s) to allow the Directors to make enquiries of persons, businesses, organisations or groups for any additional information that may be required to further the application.
- Please note - that as a general rule the Club does not fund capital works, general wages, repairs or maintenance.
- Applications will not be considered, if all information requested is not supplied.
- Applications can be sent to Waikato Sunrise Rotary, PO Box 9087, Hamilton 3240 or secretary@waikatosunrise.org.nz